



COLLEGE PARK ACADEMY

Board Meeting Minutes

June 15, 2022

6:00-8:00 PM

In attendance: Carolyn Bernache, Robert Catlin, Helene Cohen, Mike Poterela, Robert Day, Bonnie Thornton Dill, Sandy Abu-Arja, Duane Arbogast, Sean Mugrage, Gordon Libby, Jim Rosapepe

1. Call to Order: Mr. Day called the meeting to order at 6:01 pm
2. Opening Statement: Mr. Day congratulated all for a great year. Looking forward to expanding our footprint with CPA@Home.
3. Review of the minutes of February 22, 2022: **Motion to approve: Rob Day; All approved.**
4. **Budget and Financials Committee Report:** Sean Mugrage at 6:10 pm
 - FY22 Q3 Financial Statements
 - CPA continues to be in a strong financial position. Balance sheet indicates assets in total of \$7.9M. Of that, \$4.24M is in current assets: \$1.17M cash, \$2.57M in CDs, with another \$500K CD to be purchased.
 - Cash Flow: End of period \$1.17M.
 - Budget to Actuals: Comments have been included to explain the major line items with variances that are under or over \$10,000 and 10% of projected budget
 - Most of the variances stem from the Elementary and Secondary School Emergency Relief (ESSER) federal grant fund line items.
 - CPA@Home has not incurred anticipate revenue or expenses.
 - Comments: Mr. Poterela suggested that the board budget report focus on major priorities and decisions and leave the details to the Budget and Finance Committee. Dr. Bernache, Mr. Day and Dr. Thornton Dill concurred.
5. **Academic Affairs Committee Report:** Carolyn Bernache at 6:27 pm
 - Art Mural Phase 1 Update: The lamp posts for the outdoor banners will be installed on June 24. Hallway art begins the week of June 27.
 - Elementary School. Currently looking for locations. Dr. Goldson suggests a virtual option for students in grades K-5.
Dr. Thornton-Dill suggested we look closely as the efficacy of virtual learning for young students.
 - CPA@Home:
 - Feedback has shifted focus from a regional market to a national market.
 - Second Open House on June 16 at 6:30 pm
 - Kari Feldhaus, Head of School was introduced to the board.
6. **PTO Report:** Ms. Robinson at 6:36 pm
 - Four restaurant fundraisers raised \$811.
 - Seventh Grade class raised \$1200.
 - There were no membership dues, but donations totaled \$1461.
 - Teacher appreciation costs \$1023.
 - The PTO has a balance of \$5974.
7. **Principal Report:** Mr. Libby at 6:39 pm
 - Learning Loss report: Mrs. Gray. Students have made substantial progress. 161 students participated. CPA will offer a summer program. Late start has utilized less funds than projected.

- Reading Incentive program is going well.
- Enrollment is on target.
- Joshua Young was named Maryland Charter School Teacher of the Year.
- Students cleaned the surrounding area of trash.
- The Air Force sent representatives to promote engineering.
- Senior Awards Breakfast was a success.
- Camille Vendemia did an excellent job as UM/CPA liaison this year. Faith Sears has been appointed for SY23.
- Comment: Dr. Abu-Arja noted the wonderful Grade 12 graduation at the Clarice Center and Grade 8 promotion at the Grand Ballroom.

8. **Organization and Leadership Committee Report:** James Rosapepe at 7:11 pm

- Senator Rosapepe made a motion to retain the board officers: Mr. Day as chair, Dr. Eubanks as vice chair, Mr. Catlin as treasurer and Mr. Colella as secretary. Dr. Bernache seconded. All approved.
- Senator Rosapepe made a motion to appoint Mr. Day to an additional three-year term. Dr. Thornton Dill seconded. All approved.
- University President Pines appointed Mr. Poterela, and Dr. Thomas to three-year terms and added the Dean of the College of Education, Kimberly Griffin, to a three-year term.
- Dr. Thornton Dill is transitioning off the board. Mr. Day, Senator Rosapepe, Mr. Poterela, and Dr. Bernache gave kudos to Dr. Thornton Dill's commitment and leadership.
- Dr. Thornton Dill suggested that the Dean of the College of Arts and Humanities be considered in future UM appointments.
- CPA Advisory Board Proposal:
 - The proposal to create an advisory board was shared prior to the board meeting.
 - Comment: Dr. Thornton Dill asked if the contribution of \$1000 was too low. The response was we need to determine the right amount as we seek candidates.
 - Senator Rosapepe made a motion to proceed with the proposal. Dr. Thornton Dill seconded. All approved.

9. **Announcements:** Mr. Day inquired if there were any announcements to be made. No announcements were made.

10. **Public Comment:** Mr. Day inquired if there were any public comments to be made.

- Ms. Freire recommended that the board allow for soccer and other fall sports.
- Ms. Davidson also supported cross country and soccer, and asked that the board not wait for the PTO survey.
- Mr. Libby said a decision on fall sports needs to be made ASAP.
- Mr. Day indicated his support for extra-curriculars and the matter will be referred to the Academic Committee.

11. Meeting Adjournment at 7:36 pm. Motion by Mr. Day. Seconded: Dr. Bernache. All approved.