# College Park Academy Public Charter School [Registration and Charter Lottery](https://collegeparkacademy.net/index.php/parents/registration/)

# AT-A-GLANCE : \* Please note: We do NOT conduct tours

#### **Who can apply-** Any PGCPS student in grades 5th-9th; **When to apply -** PGCPS Lottery Window: November – January; **GRADES SERVED: 6-12**

**SOCIAL MEDIA:**Twitter: @CPACommunity, @CPA\_HighSchool, @CPAMiddleSchool , Instagram: @cpacommunity ; Facebook: @CPAPublicCharter

### Things You Need to Know About Enrolling in a Charter School

If you are currently living in Prince George’s County but your child is not enrolled in a Prince George’s County Public School, you will need to obtain a Prince George’s County Public School issued student number for your child – **this number is required to complete the charter school lottery application**.  You do not need to withdraw your child from the school currently attending in order to get this number.

**Transportation**

Transportation to and from charter schools **is not** provided by Prince George’s County Public Schools.   Transportation is the sole responsibility of the parent. Parents must provide transportation for their students (located near the College Park Metro)

### Curriculum Overview

Charter schools may implement instructional programs and curriculum standards that may be different than other traditional public schools.  These schools are operated by community leaders or educational management organizations- but all are held accountable for performance standards and student achievement by the Prince George's County Board of Education.

**Program Description**

College Park Academy (CPA) is a rigorous college-preparatory school, with robust extra-curricular enrichment programs, and early college credit opportunities. This dynamic school that features blended learning will enable students to earn college credits (including credits at the University of Maryland) in Prince George’s County by high school commencement.

#### **Program Features**

* Blended Learning
* University of Maryland Partnership
* College-Prep

#### **Choose this program if your child...**

* Solid understanding of technology (typing skills, solid understanding of the Microsoft Office Suite, and Google Suite)
* Self-motivated
* Inquisitive
* Resilient
* Self-advocating

**Charter School Lottery application**

The Charter School Lottery application is open from November through January for the following school year. The last day to submit lottery application for all charter schools is near January 27(the last day varies every year.

Charter Lottery Results will be available in the Spring. You may track your Lottery status online via your ScribOrder Family Dashboard. In the event you are not offered a seat, you must re-apply annually.

**Things to Remember**

# Create your ScribOrder ****FAMILY DASHBOARD Account to apply to the Lottery. A profile is needed for each student****<https://pgcpsmdc.scriborder.com/family>

# IMPORTANT: If you submitted an application last year, you will need to update your child's expected grade on the student profile page before you submit an application for the upcoming school year.

Names (student and responsible parent/guardian) must be spelled accurately and match as indicated in SchoolMax. Any variation will prohibit the entry of an application for the lottery.

* Applications will not be accepted without a valid student identification number and phone number.  Log into your ScribOrder Family Dashboard, select the option below to generate a PGCPS Student ID #
* [**Student ID Applications** (January 30, 2021 - May 31, 2021)](https://pgcpsmdc.scriborder.com/familyrouter/dashboard) This is for students who are requesting a student ID for a Lottery Application
* If your child has been home schooled, you must register with the Home Schooling Office at 301-333-1001 before entering the charter school lottery;  [**Learn more about homeschooling procedures**](https://ektron.pgcps.org/WorkArea/DownloadAsset.aspx?id=161542)
* If your child’s most current school was out of the country, you must enroll or re-enroll with the International Student Counseling Office at 301-445-8460 before entering the charter school lottery.

Changes to the lottery application are permitted only during the open lottery period. Once the lottery closes in January, parents will not be allowed to make changes.

*Please keep all email confirmations as your record of lottery entries. Parents are encouraged to check with individual charter schools for updates and changes.*

### Sibling Preference Process

Prince George’s County Public Schools give lottery preference to new students who already have a sibling in the school. Siblings must live in the same household, have the same responsible parent/guardian, **and both siblings must be enrolled at the charter school for the upcoming school year**. Families must submit a valid lottery application during the public charter school open enrollment season from November through January to be eligible for sibling preference. This new process allows PGCPS to streamline data entry and accurately capture family information that links families and especially siblings. [To submit a sibling preference application, please logon at the portal](http://lottery.pgcps.org/) . **Your confirmation will indicate “Prospective Sibling – A sibling is currently attending at this school” next to the school choice**.

Sibling preference is based on seat availability and never a guarantee. If there is more sibling preference request than seats available, a sibling lottery will be held to determine placement.

**Geographic Preference**

Students who live within the boundaries of the catchment area, which includes the following elementary schools have a geographic preference: Berwyn Heights, Cherokee Lane, Hollywood, Paint Branch, Riverdale, and University Park (the “Limited Catchment Area”). You must submit a valid lottery application by the deadline to be eligible for a geographic preference.

All students admitted to College Park Academy and currently enrolled at the end of the school year will automatically continue in the school, if they continue to meet the enrollment criteria; unless, they are officially withdrawn or officially transferred to another school.

**Lottery Results**

Charter Lottery Results will be available in the Spring. You may track your Lottery status online via your ScribOrder Family Dashboard.

You will receive your Offer via email from ScribOrder on behalf of PGCPS Pupil Accounting Office/Charter Lottery Office. You will have 5 days to accept your child’s seat. REGISTRATION MUST BE COMPLETED WITHIN **5 BUSINESS DAYS FROM ACCEPTANCE, OR YOUR CHILD WILL LOSE PLACEMENT** with College Park Academy. Once you accept Placement, your child will be removed from all other waitlists. Registration will take place online only. You must log into your ScribOrder Family Dashboard and created an **additional application to register for your child’s seat**.

**What do I need to register?**

All required documentation is needed in order to complete registration. Review the [**Registration Checklist**](file:///C%3A%5CUsers%5Cbarbara3.robinson%5CDocuments%5CRegistration%20Checklist.docx)

**You will also need to inform you child's school they are withdrawing by providing the Records Request form and informing them that your child will be a Summer Withdrawal. At a later time, CPA will submit a K12 Transfer Records Request.**

**For additional questions regarding the lottery application or enrolling your student at College Park Academy, please contact our registrar Ms. Barbara Robinson at barbara3.robinson@pgcps.org  or (240)-696-3206.**

### Public Charter Schools Open House and Information Sessions

###  [Virtual Open House Dates](%20Virtual%20Open%20House%20Dates) <https://www.pgcps.org/offices/public-charter-schools/2020-2021-virtual-open-house-dates>

**Public Charter School Lottery Application Timeline**

[**https://www.pgcps.org/offices/public-charter-schools**](https://www.pgcps.org/offices/public-charter-schools)

# Lottery Information and Application Updates for Specialty Programs and Public Charter Schools <https://www.pgcps.org/offices/pupil-accounting/lottery-information-and-applications-for-specialty-programs-and-public-charter-schools>