



COLLEGE PARK ACADEMY

**Board Meeting
Minutes
March 11, 2020
Via Email**

1. February 12th Motion to hire a Search Firm for the Executive Director for approximately \$14,000: All approved.
2. Motion to approve minutes December 2, 2019
 - a. Motion: Bernache
 - b. Second: Day
 - c. Vote: All approved.
3. Motion to approve the 990 as recommended by the Budget and Finance Committee
 - a. Motion: Rosapepe
 - b. Second: Day
 - c. Vote: All approved
4. The 1 yr. CD is coming due on 4/17/2020. The finance committee voted to purchase another \$500K 2 year CD with the money that matures. Motion to approve a change in the Money Market investment as recommended by the Finance Committee
 - a. Motion: Rosapepe
 - b. Second: Day
 - c. Vote: All approved
5. Proposed FY21 Budget as approved by the Finance Committee
 - a. Discussion
 1. We have budgeted a 4.5% increase in the per-pupil for revenue. The PGcps budget book indicates a 5.8% increase, so our projection is conservative.
 2. We are projecting a 6% increase in teacher pay. This would anticipate a cost of living as well as step increases for teachers. This will also increase projected teacher benefits.
 3. We are adding an additional math position to allow for more face to face math instruction.
 4. We are requesting an additional \$20,000 for stipends to teachers for Saturday school to support students
 5. We increased the technology budget to refresh aging Chromebooks
 6. We moved the Marketing Associate and Executive Director salaries to the Children's Guild line 61140 as they will be Children's Guild employees.
 7. Added dollars for the implementation of the art work.
 - b. Motion to accept the proposed FY21 budget: Rosapepe
 - c. Second: Day
 - d. Vote: All approved
6. Academic Committee Report:
 - a. Working on expanding course offerings at the University of Maryland through a potential cohort model.

- b. Arts in the Building: Focus groups complete. Graphic designer hired to complete the design.
 - c. Parent Engagement: next event scheduled for March 21, but cancelled due to the school closure.
7. Organization and Development:
- a. Executive Director Search: Search firm hired. They are setting up phone conferences with board members.
 - b. Principal Evaluation: working through the key data elements.
 - c. Interim Board Chair:
 - 1. Motion that Dr. Rice serve as the interim Board chair, effective July 1, 2020: Bernache
 - 2. Second: Day
 - 3. Vote: All approved.
8. Marketing and Development: Justin Ross, Jim Rosapepe
- a. Website design: Redesign of the website in progress.
 - b. White Label: Working on the business modeling to offer two programs to students outside of CPA: Chinese and Entrepreneurship.
9. Executive Director Report: Duane Arbogast
- a. Elementary school proposed to PGCPs CEO. The proposal is to convert Paint Branch Elementary into a conversion charter school.
 - 1. Motion: Send a letter of Intent to the PGCPs CEO: Bernache
 - 2. Second: Day
 - 3. Vote: All approved.
10. Graduation:
- a. May 26 at 1:00 PM at the Clarice Center
 - b. Eighth Grade promotion on June 6th at 6:00
 - c. Reception dinner to be scheduled.
11. Principal Report: Gordon Libby, Steve Baker
- a. CPA's first ever National Signing Day Celebration - Hope Arce-Reed, West Virginia Wesleyan for Volleyball 2/5/2020
 - b. Mr. Baker, Mr. Irwin, and Ms. Slobodnik presented about CPA at the 2nd DLAC (Digital Learning Annual Conference) in Austin, Texas 2/24/2020 - 2/26/2020
 - c. Boys Varsity Basketball played in their first ever County Championship Game 2/25/2020
 - d. Black History Month Program 2/27/2020
 - e. Boys and Girls Basketball were in the State Regional Playoffs 3/2/2020 - 3/4/2020
 - f. Boys made it to the Semifinals, Girls made it to the Finals
 - g. SAT/PSAT 10 Day 3/4/2020
 - h. Accuplacer for 10th and 11th 2/25 - 3/2
 - i. Rising 12th Graders College Application Workshop 3/4/2020
 - j. HS SGA Field Trip to Annapolis to Lobby for Teacher Salary Recommendations from the Kirwin Commission 3/11/2020
 - k. A group of students attended a workshop about cyber media bullying to be trained to become UpStanders! The event was put on by Siena College, AT&T and the University of Maryland.